

June 19, 2023

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

CHILD CARE BULLETIN (CCB) NO. 23-16

The purpose of this Child Care Bulletin (CCB) is to notify counties and child care and development contractors of the revised Schedule of Income Ceilings and Income Ranking Table to be used to determine a family's income eligibility for state subsidized child care and development programs for Fiscal Year (FY) 2023-24.



KIM JOHNSON
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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GOVERNOR

June 19, 2023

CHILD CARE BULLETIN (CCB) NO. 23-16

GUIDANCE TYPE: DIRECTIVE

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY CHILD CARE COORDINATORS
ALL CHILD CARE AND DEVELOPMENT CONTRACTORS

SUBJECT: **REVISED STATE MEDIAN INCOME (SMI) CEILINGS AND
INCOME RANKING TABLE FOR FISCAL YEAR (FY) 2023-24**

APPLICABLE PROGRAMS: ALTERNATIVE PAYMENT PROGRAMS
MIGRANT ALTERNATIVE PAYMENT PROGRAMS
MIGRANT CHILD CARE AND DEVELOPMENT PROGRAMS
GENERAL CHILD CARE AND DEVELOPEMNT PROGRAMS
FAMILY CHILD CARE HOME EDUCATION NETWORKS
CHILD CARE AND DEVELOPMENT SERVICES FOR CHILDREN
WITH SPECIAL NEEDS
CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO
KIDS (CALWORKS) STAGES ONE, TWO, AND THREE

REFERENCE: [ASSEMBLY BILL \(AB\) 321 \(CHAPTER 903, STATUTES OF 2022\);](#)
[WELFARE AND INSTITUTIONS CODE \(WIC\) SECTIONS 10271;](#)
[WIC SECTION 10271.5; WIC SECTION 10271\(a\)\(1\)\(A\)\(v\);](#)
[TITLE 5 OF THE CALIFORNIA CODE OF REGULATIONS \(5 CCR\)](#)
[SECTION 18078\(a\); 5 CCR SECTION 18081;](#)
[5 CCR SECTION 18084 \(c\); 5 CCR SECTION 18092;](#)
[CHILD CARE BULLETIN \(CCB\) NO. 23-04; CCB NO. 23-06;](#)
[FISCAL YEAR 23-24 INCOME RANKING TABLE](#)

Purpose

The purpose of this Child Care Bulletin (CCB) is to notify counties and child care and development contractors of the revised Schedule of Income Ceilings reflecting the State Median Income (SMI) and Income Ranking Table for Fiscal Year (FY) 2023-24, applicable to all direct service and voucher-based child care and development contracts administered by the California Department of Social Services (CDSS). The updated Schedule of Income Ceilings is used to determine a family's income eligibility for state subsidized child care and development programs for FY 2023-24. The updated Income Ranking Table is used to determine an income-eligible family's priority for enrollment in a state subsidized child care and development programs for FY 2023-24.

Background

In accordance to [WIC Section 10271.5\(c\)](#), the California Department of Finance annually recalculates the SMI, based on the most recent census data and pursuant to a specified formula, and provides update data to CDSS.

Guidance**Schedule of Income Ceilings**

The following Schedule of Income Ceilings must be used in determining income eligibility for families initially certified or recertified on or after July 1, 2023. For more information regarding eligibility priorities see [WIC Section 10271](#).

State Fiscal Year 2023-24 Schedule of Income Ceilings (85 percent of SMI)

Family Size	Family Monthly Income	Family Annual Income
1-2	\$6,128	\$73,536
3	\$6,931	\$83,172
4	\$8,025	\$96,300
5	\$9,309	\$111,708
6	\$10,593	\$127,116
7	\$10,834	\$130,008
8	\$11,074	\$132,888
9	\$11,315	\$135,780
10	\$11,556	\$138,672
11	\$11,797	\$141,564
12	\$12,037	\$144,444

Source: 2021 American Community Survey (ACS) Public Use Microdata Sample File

Note: SMI ceilings are calculated by multiplying the SMI for a family of four by the ratio for the appropriate family size used in the federal Low-Income Home Energy Assistance Program and specified in federal regulations at paragraphs (5), (6), and (7) of subdivision (b) of Section 96.85 of Title 45 of the Code of Federal Regulations. For purposes of determining initial and ongoing income eligibility, [WIC Section 10271.5](#) defines “income eligible” as when a family’s adjusted monthly income is at or below 85 percent of the SMI, adjusted for family size. Please see [5 CCR Section 18078\(a\)](#) for the definition of “adjusted monthly income”.

Existing Enrollment and Priority Policy

CDSS requires the use of an Income Ranking Table to determine enrollment priorities for income-eligible families.

[WIC Section 10271\(b\)](#) requires contractors to enroll families into CDSS-administered child care and development programs in priority order and states that “First priority shall be given to neglected or abused children who are recipients of child protective services, or children who are at risk of being neglected or abused, upon written referral from a legal, medical, or social services agency.” [5 CCR Section 18084\(c\)](#) specifies that “if the family is receiving early learning and care services because the child(ren) is/are at risk of abuse, neglect, or exploitation or receiving child protective services, and the written referral pursuant to sections [5 CCR Section 18081](#) and [5 CCR Section 18092](#) specifies that it is necessary to exempt the family from paying a family fee, then the parent shall not be required to provide documentation of total countable income.”

The second priority for enrollment is for income-eligible families, with families who have the lowest gross monthly income in relation to family size receiving the highest priority. If two or more families are in the same priority in relation to income, the family that has a child with exceptional needs shall be admitted first.

Effective January 1, 2023, [Assembly Bill \(AB\) 321](#) amended [WIC Section 10271\(b\)\(2\)](#) to also include families in which the primary home language is a language other than English into the second priority for services. If there is no family in the same priority with a child with exceptional needs, the family of the same priority in which the primary home language is a language other than English shall be admitted first. If there is no family of the same priority in which the primary home language is a language other than English, the family of the same priority that has been on the waiting list for the longest time shall be admitted first.

In order for contractors to identify these families for prioritization purposes, they must include a question on the waiting list application to determine if a family’s home language is a language other than English. Contractors shall communicate with families in the language a family is most comfortable speaking and use available resources, such as language translation services, to do so.

For families who are eligible based on having a member of their household who is certified to receive benefits from Medi-Cal, CalFresh, the California Food Assistance

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Program, the California Special Supplemental Nutrition Program for Women, Infants, and Children, the federal Food Distribution Program on Indian Reservations, Head Start, Early Head Start, or any other designated means-tested government program as determined by the department, contractors must prioritize the family by the income declared on the application for the means-tested government program ([WIC Section 10271\(a\)\(1\)\(A\)\(v\)](#) and [CCB No. 23-04](#)).

Income Ranking Table

Effective July 1, 2023, contractors must use the revised [FY 23-24 Income Ranking Table](#) when determining enrollment priorities for families.

If you have any questions or need additional guidance regarding the information in this letter, contact the Child Care Policy and Development Bureau at ccpb@dss.ca.gov, or contact your assigned CCDD, [PQI Branch Child Development Consultant](#).

Sincerely,

Original Document Signed By

LUPE JAIME-MILEHAM, EdD
Deputy Director
Child Care and Development Division